



'We value the power of education to change lives.'

June 2020

Dear Year 10 students,

As you will be aware, Monday 15th June sees the school embark upon a phased re-opening to Year 10 students. **Although we have been delighted by the way that so many of you have adapted to our online learning, we are greatly looking forward to seeing you back in school.** It is, however, important that you appreciate that school life will be different in many key ways to what you are used to. In addition, online learning will continue, and it is vital that you maintain your efforts across all your subjects. **There will be a new timetable for you to follow until the end of term** and this will be available on MyHighcliffe under the notifications section by the end of Wednesday.

The school site will re-open to 25% of Year 10 each week, for three days at a time. We will use a weekly rotation to ensure that you all have the opportunity to attend school for, at least, three days. During your time in school, you will have formal lessons in Maths, English and Science. In addition, you will attend three lessons in your main Humanities subject (either History or Geography). You will all be organised into 'bubble' learning groups of no more than 15 students for *all* these lessons. Be aware that these groups will not take account of who your friends are.

When you are in school, all the lessons for your learning group will take place in one classroom and one Science laboratory. Students from different learning groups will not be able to mix with you at break and lunchtime but you will all have access to the outdoors in separate zones. We will be unable to provide in-school lessons for your Options subjects, so lessons will continue online in those areas. Mrs Illgner and Mr Goddard myself will be holding academic review appointments with those of you who have particularly struggled, or failed to engage with, the online learning thus far. Be aware that these students will be expected in school for *two weeks'* worth of sessions in due course.

You will be informed through MyHighcliffe of your learning group by the end of Wednesday. Your new timetable on MyHighcliffe will also state when you should be in school and which room you will need to go to. When you get to your room, you will have a name card on your desk identifying where you will be sat. The high expectations of behaviour will, of course, apply,

We will rely on you to ensure that you are socially distanced on the way to and from school. The bike shed will be open to cyclists but ensure that your bike is locked apart from other cycles. Only one entrance to the school will be available for use by Year 10, the main gate. This will be clearly signposted. Students will enter the school building by lining up outside the Shepherd Building, maintaining appropriate social distance.

It is essential that you read and carefully note the information below regarding equipment, catering and the dress code that will be operating. We will also be sending you a video to watch before you come to school which will show how school will work. Please ask Miss Harding, Mrs Illgner or myself if you are unsure about anything.

Yours Sincerely

Mr A Goddard
Head of Achievement Year 10

School Day Timings

8.30am	Line up outside Shepherd Building - Handwashing & to designated room
8.45am	Lesson 1
9.45am – 9.50am	Teacher change if required
9.50am	Lesson 2
10.50am – 11.10am	Break in Learning Group in designated area.
11.10am – 11.15am	Teacher change if required
11.15am	Lesson 3
12.15pm – 12.20pm	Teacher change if required
12.20pm – 1.20pm	Lesson 4
1.20pm – 1.50pm	Lunch in Learning Group in designated area.
1.50pm – 2.00pm	Line up outside Shepherd Building - Handwashing & to designated room
2.00pm – 3.00pm	Lesson 5

Students taught in one designated classroom and one designated science lab only

Equipment

You must bring your exercise books and any textbooks for English, Maths, Science, History or Geography. You will also need your full pencil case including your calculator. **Please also bring your English Literature Anthology.**

Catering

School presently has no catering facilities open so no food will be available at break or lunchtime. Students need to bring their own packed lunch including a drink.

Dress Code – return to school

Students may wear non-uniform clothes, but they must adhere to our **SMART CASUAL** Dress Code as set out below. This code is to ensure that students are sensibly dressed in a way which does not distract them from their studies and is sensible for the working school day. The Dress Code is intended to give students guidance as to what is an appropriate manner of dress. It is also intended to provide opportunity to ensure that clothing is washed after a day in school in line with Government guidance on the reopening of secondary schools.

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Students whose appearance detracts from the creation of a purposeful working environment will be sent home.

The table below gives examples of what is and is not acceptable. This list is not exhaustive and a guide. Please consult your Head of Achievement or Pastoral Lead if you are unsure.

Acceptable	Not Acceptable
<ul style="list-style-type: none"> ✓ Smart well maintained jeans ✓ Smart well maintained shorts/tailored shorts – shorts should be mid-thigh ✓ Well maintained jogging bottoms/tracksuit tops ✓ Trousers ✓ T Shirts/shirts/tops that reach the waistband ✓ Jumpers/cardigans/sweaters ✓ Smart footwear (trainers and canvas shoes are acceptable) 	<ul style="list-style-type: none"> × Low cut tops/cropped tops showing midriff/transparent tops/ strapless tops or dresses × Short/clingy skirts, very short shorts/Beach wear shorts × Multiple Ripped jeans × Flip Flops/open toe shoes × Inappropriate or offensive motifs/slogans on clothing × Any visible piercings, other than to the ears (for Health & Safety reasons, flesh lobes, chains and studs are not permitted) × extreme changes to hair/eyebrow/facial hair colour or style
Students should seek advice from a member of staff if they are unclear about what is/isn't acceptable	

Exceptions to this dress code are at the discretion of the Headteacher only.